



St. John College of Humanities and Sciences

ALDEL EDUCATION TRUST'S
AUTONOMOUS
(A Christian Religious Minority Institution)
Affiliated to University of Mumbai



NAAC Accredited with Grade 'B++'

Minutes of the Meeting

of the

**Board of Studies for Accountancy, Commerce and Management Venue: Conference room,
St. John College of Humanities and Sciences, (Autonomous), Palghar**

Date and Day: 8th November 2025, Saturday

Time: 2:30 p.m. onwards

Agenda No. 1:

To review minutes of First & Second BOS Meeting, held on **18th July, 2025 (Ad-Hoc) and 1st October 2025 (Odd- Semester)**

Discussions Held:

The Board reviewed proposed revisions to the First and Second Year for ODD and Even Semester syllabi, across various departments with the aim of enriching the curriculum and aligning it with the principles of NEP 2020.

Agenda No. 2:

To review and discuss on Curriculum design, development, and Implementation w.r.t NEP 2020 and Autonomy requirements, Syllabus Design and development for curriculum enrichment.

Discussions Held:

The Board reviewed the syllabus with the objective of enriching the curriculum and ensuring alignment with the National Education Policy (NEP) 2020 and institutional autonomy guidelines. The syllabus revision involved only a 10-15% modification of the prescribed university syllabus.

Class- SYBCOM

Subjects – **1) Business Law III-** A query was raised regarding Business Law III of SYBCOM and suggested that it should be maintained in continuation with the previous syllabus structure.

Class- FYBFM

Subjects - **1) Financial Management:** It was suggested that the syllabus for Financial

Management should include relevant topics, and the changes previously made are to be re examined and re-thought.



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Class - FYBBI : It was suggested that Major subjects for this programme should be selected from Banking & Insurance disciplines. It was further noted that nomenclature of subjects in BBI should be matched with course ,e.g MPOB (Management Process and Organisational Behaviour) should be changed as per BBI requirements.

Resolution:

It was resolved that the proposed modifications to the First and Second Year syllabi of various departments be accepted and recommended to the Academic Council for final approval.

Agenda 3:

To discuss and review the Evaluation and Assessment methods and approval of Board Of Examiners for Academic Year 2025 - 26.

Discussions Held:

Open Elective (OE) Subjects: The Open Elective (OE) subjects (FSH) are to be revised and changed to align with the respective programme structures. Dr. Hema Mehta will share the final list of revised OE subjects.

Internal Component and 60:40 Pattern:

Dr. Rajesh Pandey commented on the Internal Component structure, confirming that the faculty often uses literature reviews and that the 60:40 pattern for evaluation is acceptable.

Dr. Atul Sathe sought clarification on the specific 60:40 breakup details.

Comprehensive Course (CC) Examination:

Dr. Rajesh Pandey clarified the query regarding the CC subject examination, confirming that both a Theory exam and a Practical exam are conducted.

Dr. Hema Mehta added that while they do not conduct a formal exam, attendance is mandatory and an assignment is given as part of the evaluation.

SY - CEP:

The structure and objective of the **SY - CEP** was formally **explained** to the members.

Resolution

It was resolved that the proposed changes be accepted and recommended to the Academic Council for final approval. All the departments to consider the above strategies to enhance evaluation & assessment requirements.

Agenda 3: Any Other Matter

External Support:



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Dr. Rajesh Pandey strongly suggested taking **external support**, such as **guest sessions** (subject-specific), which could cover topics both **related to the syllabus and outside of the syllabus**.

Program Vision:

Dr. Hema Mehta offered no direct suggestions but shared a positive note that the team is "**doing good**," and the guiding **vision should ensure learners acquire valuable knowledge**.

Closing Remarks:

BOS members offered no further suggestions and congratulated all members on the meeting and remarked as the time passed the Board is coming up with innovative ideas and doing well.



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Members, Board of Studies, Accountancy, Commerce and Management

LIST OF MEMBERS		Attendance
Ms. Jinal Shah	Chairperson, St. John College of Humanities and Sciences, Palghar	Offline
External Faculty Members From other then Parent University		
Dr. Atul Sathe	Associate Prof. H. R College of Commerce and Economics, HSNC University, Mumbai	Online
Dr. Rajesh Kumar Pandey	Associate Prof.SSR Institute of Research and Management, Silvassa	Online
University Nominee		
Dr. Hema Mehta	Associate Prof., Tolani College of Commerce, Andheri	Online
Dr. Reuben Buthello	Industry Expert- CEO, Bharat Coach, Mumbai	Online
Ms. Monika Joshi	Alumnus – SJCHS	Online
Departmental Faculty Members		Attendance
Dr. Priya Chaurasiya	IQAC Coordinator & HOD- B.Com	Offline
Ms. Anshu Tiwari	HOD- BAF	Offline
Mr. Sachin Gawali	HOD- B.Com (MS) & CoE	Offline
Mrs. Jyotsana Raut	Faculty Member- BAF	Offline
Dr. Akansha Thakur	Faculty Member- BMS	Offline


Chairperson

Board of Studies

(Accountancy , Commerce and Management)

Ms. Jinal Shah


Principal

Dr. Muktha Jacob

