



St. John College of Humanities and Sciences

ALDEL EDUCATION TRUST'S
AUTONOMOUS
(A Christian Religious Minority Institution)
Affiliated to University of Mumbai



NAAC Accredited with Grade 'B++'

Minutes of the First Meeting of the IQAC for the Academic Year 2025–26 held on Thursday, 7th August 2025 at 9:30 a.m.

The First meeting of the IQAC of AET's St. John College of Humanities and Sciences (Autonomous) was held on Thursday, 7th August 2025, at 9:30 a.m. in the Seminar Hall, SJIPR, Palghar.

The following members and special invitees were present:

Members		Special Invitees
Mr.Sunil Chouhan Parents Representative	Ms.Anshu Tiwari HOD-BAF	Dr.Suhas Pednekar Advisor-SJTEC
Mr.Alok Kedia Industry Representative (Attended Online)	Mr.Sachin Gawali HOD-BMS and Controller of Examination	Dr.Savita Tauro Director-Academics, SJTEC
Dr.Muktha Manoj Jacob Principal and Chairperson	Dr.Akansha Thakur WDC Representative	Dr.Evans Coutinho Dean-Research-SJTEC
Mrs.Priya Dilip Chaurasiya IQAC Co-ordinator	Mrs.Priyanka Save Training & Placement Cell Representative	Mr.Charles Pais Advisor-Examination-SJTEC
Sr.Renita D'Souza Administrative Representative	Ms.Samruddhi Patil Student Representative	Dr.Norma Rebello IQAC Coordinator, SJIPR
Mr.Yash Patil Alumni Representative	Ms.Fatema Chittalwala Student Representative	Dr.Dipti Lopes IQAC Coordinator, SJCEM
Dr.Ravi Shankar Mishra HOD-Arts	Ms.Aditi Thakur Student Representative	
Dr.Harshal Poojari HOD-B.Sc.		

Members, Mr.Aldridge D'Souza, Dr.Ujjvala Kale, Mr.Satheesh Shetty, Ms.Trupiti Bidaye, Mrs.Namrata Jha and Special Invitees, Mr.Albert D'Souza, Mrs.Elvin D'Souza and Mrs.Elaine D'Souza Buthello were granted leave of absence.

The meeting commenced with the Campus Anthem, The Universal Prayer of Peace.





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Principal, Dr. Muktha Manoj Jacob welcomed and introduced the new members of the IQAC.

The following agenda was then presented.

Agenda No. 1: To confirm the minutes of the previous IQAC Meeting of the Academic Year 2024-25 held on 11th April, 2025.

Discussions Held:

The minutes of the Fourth IQAC Meeting held on 11th April 2025 were presented and reviewed by the members.

Resolution No.1: Resolved that the minutes were unanimously confirmed and approved without any modifications.

Agenda No. 2: To note the Action Taken Report of the previous IQAC Meeting of the Academic Year 2024-25 held on 11th April, 2025.

Discussions Held:

- The College received the conferment of Autonomous Status from UGC on 29th May 2025.
- Two academic calendars were created: one aligned with the University of Mumbai and the other reflecting autonomous flexibility. The latter is now being followed post-autonomy.
- Result analysis of the past three academic years to be presented under Agenda No. 4.
- Student representation in IQAC is to be discussed under Agenda No. 3.
- A stakeholder survey and perspective analysis was conducted and will be discussed under Agenda No. 6.
- An IKS conference on भारतीय ज्ञान परंपरा is scheduled in November 2025.

Resolution No.2: Resolved that the Action Taken Report was noted and accepted.

Agenda No. 3: To review and finalize the composition of the Internal Quality Assurance Cell (IQAC) for the Academic Year 2025-26.





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Discussions Held:

The final decision regarding the IQAC composition rests with the Principal and the Management.

Agenda No. 4: To review and analyze the academic performance of Students in the Examinations of Semester-IV and Semester-VI for the Academic Year 2024-25.

Discussions Held:

Concerns were raised over the decline in academic performance in programs such as BMS, BAF, BFM, BA, BSc, and Hospitality Studies. Special attention was drawn to the poor results in Organizational Behaviour under Hospitality Studies.

Resolution No.3: Resolved that the departments must take corrective measures to improve performance, and the action taken will be reviewed in the next IQAC meeting.

Agenda No. 5: To discuss the implementation of autonomy from the Academic Year 2025-26.

Discussions Held:

- The University of Mumbai granted approval for admissions under autonomous status on 13th June 2025.
- Ad-hoc BoS meetings were held on 18th–19th July 2025; the First Ad-hoc Academic Council Meeting convened on 26th July 2025.
- Proposed syllabus changes and examination reforms received positive feedback from the different Board of Studies and were forwarded for further approval.
- The NEP 2020-aligned syllabus and assessment structure, comprising semester-end examinations and continuous evaluation components such as field projects, group discussions, case studies, internships, presentations, class participation, and report writing, was positively received and duly recommended by the Board of Studies (BoS) for further approval by the Academic Council.

Students are mandatorily attending 30-hour certificate courses from 18th to 23rd August 2025 to boost skillsets and employability.

Resolution No.4: Resolved that all teachers must complete a short-term course on Artificial Intelligence to remain up-to-date with emerging technologies.

Agenda No. 6: To review and discuss the overall perception of the college among stakeholders.





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Discussions Held:

An analysis of stakeholder feedback revealed areas for improvement:

- Upgrade labs, infrastructure, and canteen; strengthen placements; increase cultural events; revive alumni mentorship; add certificate courses; install suggestion box; launch visitor feedback portal; offer computer literacy to underprivileged; translate brochure into regional languages.

Industrial Expert Suggestion:

- Industry-led certificate courses and regular industry interaction meetings.

Student Representative Suggestions:

- Expand library resources; subscribe to JSTOR, Canva Premium, Account Premium Courses, and ChatGPT; encourage NPTEL registrations.

Other Suggestions

- Include non-English-speaking students in IQAC; add guest lectures/workshops to alumni meet; strengthen alumni engagement for college development.

Activities & Achievements:

All academic, co-curricular, extra-curricular, and social outreach activities conducted between 11th April 2025 to 6th August 2025 were presented and appreciated. Student achievements were noted and applauded.

Resolution No.5: Resolved that stakeholder surveys be made more extensive and specific for effective feedback implementation, alumni engagement be strengthened at the departmental level, all improvement suggestions be routed to the Management through the Principal, and felicitation of student achievers be conducted.

Agenda No. 7: To consider any other matters with the permission of the Chair.

Discussions Held:



- Student Exchange Programme between St. Agnes College, Mangalore, and St. John College, Palghar for 7 days is under final discussion.
- Collaborative research initiatives to be explored with colleges like Mulund College of Commerce and Ruia College, Mumbai.



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- Introduction of textile and metallurgical science courses to align with local industry in Palghar.

Resolution No.6: Resolved that collaborative research and exchange programmes be executed with partner colleges, focused discussions with industry experts be organised to enhance institute–industry linkages, and opportunities for textile and metallurgical programmes be explored in consultation with relevant industry partners and academic boards.

The meeting concluded with a vote of thanks from the Principal.

The Meeting Ended at 11:10 a.m.

Prepared By
Mrs. Priya D. Chaurasiya
IQAC Co-ordinator



Approved By
Dr. Muktha Manoj Jacob
Chairperson-Principal