



ALDEL EDUCATION TRUST'S  
**St. John College of Humanities and Sciences**  
(A Christian Religious Minority Institution)  
Affiliated to University of Mumbai  
NAAC Accredited with Grade 'B++'



## **About Research and Development Cell**

### **Objectives**

- To improve the quality of institutional research at the national as well as international levels in the form of active publications and patents.
- To create awareness about the importance of research among students and faculties at the current time.
- To motivate students and faculties to work on potential research areas.
- To educate and train students as well as faculties with modern research tools like the latest search engines and software related to the field of research.
- To improve the active participation of faculties in writing the potential research proposals for various national as well as international funding agencies.
- To co-ordinate with national as well as international universities for research-related collaborations
- To review and monitor the research participation by students and faculties in various national as well as international platforms.
- To interlink with institutional R&D as well as innovation cells for better outcomes of institutional research.

### **Research Policy**

We have a Campus Research Review Committee (CRRC) which is constituted to promote Research activity in the Campus with the following Research Policy as follows

- Providing infrastructure through the research center in the campus.
- Urging the faculty to apply for major and minor research grants provided by government agencies like UGC and University of Mumbai.
- Showcasing the research carried out by the faculty members and the students through Faculty and Students Achievements on website.
- The college also strictly prohibits plagiarism at all levels and facilitates the monitoring and mitigation of malpractices through online tools.



# ALDEL EDUCATION TRUST'S St. John College of Humanities and Sciences

(A Christian Religious Minority Institution)

Affiliated to University of Mumbai

NAAC Accredited with Grade 'B++'



- Incubating a research culture among students by mentoring and encouraging them to participate in Avishkar (a research convention by University of Mumbai) and other college national and international conferences.

## **Reimbursement toward Publication of Research and patents.**

- Support for publications in peer reviewed journals.
  - Faculty will receive support for publications limited to a total of Rs.15,000/- per academic year. For publications in Scopus Indexed Journals or Journals with equivalent credibility) with an Impact Factor of 2.0 or higher.
- Support for filing Patents
  - Faculty will receive support for publication of patents in an Academic Year subject to a maximum of Rs.20,000/- Expenses will be reimbursed (on actuals) only after the patent has been granted /published. The rules for the filing of patents is as per the IP Policy of the Campus.
  - For support towards Publications and IPR it was decided that only those papers/patent applications which are routed through the CRRC will be considered and reviewed for financial support.
- "Best Paper Award - Faculty", will be given to each Institute /Branch. To eliminate bias, the papers will be evaluated with the help of external experts. The call for submission of papers published in Scopus Indexed Journal will be made in the month of April.

## **Policy related to attendance in Conference**

- Duty Leave will be allotted for the following purposes
  - For attending Conferences/ Seminars/Workshops/Symposia
    - Each Faculty will be granted 10-day leave per Academic Year. In order to maintain a level of excellence, it has been decided that leave will be granted on for those



# ALDEL EDUCATION TRUST'S St. John College of Humanities and Sciences

(A Christian Religious Minority Institution)

Affiliated to University of Mumbai

NAAC Accredited with Grade 'B++'



conferences/seminars/workshops /symposia that are being organized by institutes of National importance like IIT's, IISc, ISERs, NIITs, Central Universities, NIPERS, AIIMS, IIMs and universities/colleges/Institutions that have a rank in the NIRF and conferences/seminars/workshops /symposia that are organized by bodies like IEEE, American Chemical Society (ACS) , Controlled Release Society, (CRS) local chapters, Indian Pharmaceutical Association OPAJ local chapters and such like.

- Financial support will be given for Conference registration, 2nd AC Train fare from Palghar to the place of conference and back and Rs.1000/- per day for hospitality for a maximum of 3 days. These expenses will be reimbursed on filling the reimbursement form supported by all original receipts and bills.
- Leave of 15 days will be granted for attending work assigned by PCI/AICTE/DTE/MSBTE/UoM (Examination/Assessment work/NSS/DLLE/as a guest speaker.
- Faculty are permitted to attend one FDP of 1 week per Academic Year on duty leave.
- Faculty will be granted duty leave to attend project presentations as invited by AICTE/DST/ DBT/CSSR/UGC/RGSTC.
- For this, leave will be granted for the days of travel to the place of presentation and return plus days of presentation. Financial support will be reimbursed for Second A.C return fare plus boarding and lodging subject to a maximum of Rs.1000/- per day for 2 days provided that no financial support is being provided by the departments (DBT/DST/CSIR/UGC/AICTE/ICMR/RGSTC).
- The CRRC encourages physical attendance while participating in Conferences/seminars and will reimburse expenses for physical participation in Conference /Workshops/Symposia etc, Financial Support will be given for Presenting Authors only.

## **Policy for Seed Money for Faculty**

- The Management of AlDEL Education Trust through CRRC (Campus Research Review Committee) is committed to provide funds as Seed Money for Research development projects. The projects submitted for seed money are scrutinized by the CRRC (Campus Research Review Committee) forwarded by the Research and Development cell followed by a power point presentation and then based on the final decision of the committee the seed money funds are released.





ALDEL EDUCATION TRUST'S  
**St. John College of Humanities and Sciences**  
(A Christian Religious Minority Institution)  
Affiliated to University of Mumbai  
NAAC Accredited with Grade 'B++'



**Promotion of Research Culture in College**

- Encouraging faculty members to pursue Ph.D.
- Encouraging faculty members to publish research in peer reviewed/UGC listed/Web of Science/Scopus indexed/ABDC listed journals.
- Encouraging faculty members to attend workshop on research enhancement.
- Encouraging faculty members to attend Faculty Development Programme on research enhancement.
- Organizing Research based seminar, conferences and workshops to encourage faculty members indulge in research.

**Dr. Harshal V. Poojari**  
Research Cell

**Dr. Muktha Manoj Jacob**  
Principal